

**ST. OSWALD'S CATHOLIC PRIMARY SCHOOL**

**PERSON SPECIFICATION**

**POST TITLE:** Teaching Assistant

**GRADE:** Band 4 Scale point 6

	ESSENTIAL	DESIRABLE	METHOD OF ASSESSMENT
<b>Educational Attainment</b>		<ul style="list-style-type: none"> <li>Level 2 Teaching Assistant, NVQ 3 in education/ childcare or equivalent. (e.g. NNEB)</li> <li>Evidence of further training/Development</li> <li>First Aid qualification</li> </ul>	<ul style="list-style-type: none"> <li>Application form</li> <li>Certificates</li> </ul>
<b>Work Experience</b>	<ul style="list-style-type: none"> <li>Experience in a school and classroom environment relevant to the post</li> <li>Experience of working as a teaching assistant</li> <li>Experience of working with and supporting children of relevant age</li> </ul>	<ul style="list-style-type: none"> <li>Experience of working with children with Special Needs</li> <li>Experience of working across key stages</li> <li>Experience of working with SEN children on a 1 to 1 basis</li> </ul>	<ul style="list-style-type: none"> <li>Application form</li> <li>Interview</li> <li>References</li> </ul>
<b>Knowledge/ Skills/ Aptitudes</b>	<ul style="list-style-type: none"> <li>Effective use of ICT to support learning</li> <li>Use of other technology equipment - iPad, video, photocopier etc</li> <li>Understanding of relevant policies/curriculum guidance and awareness of relevant legislation</li> <li>General understanding of national/foundation stage curriculums and other learning programmes/strategies</li> <li>Basic understanding of child development and learning</li> <li>Ability to self-evaluate learning needs and actively seek learning opportunities</li> <li>Ability to relate well to children and adults</li> <li>Work constructively as part</li> </ul>	<ul style="list-style-type: none"> <li>Experience of using Makaton</li> </ul>	<ul style="list-style-type: none"> <li>Application form</li> <li>Interview</li> <li>References</li> </ul>

	<p>of a team, understanding classroom roles and responsibilities and your own position within these</p> <ul style="list-style-type: none"> <li>• Good maths/English skills</li> </ul>		
<b>Disposition</b>	<ul style="list-style-type: none"> <li>• Ability to relate well to children and adults</li> <li>• Committed to the principals of equality and diversity</li> <li>• Flexible approach to work</li> </ul>		<ul style="list-style-type: none"> <li>• Interview</li> <li>• References</li> </ul>
<b>Circumstances</b>	<ul style="list-style-type: none"> <li>• Enhanced clearance from the Disclosure and Barring Service</li> <li>• Application fully supported in references</li> <li>• Well structured, clear supporting statement which supports the ethos of the school and indicates vision and beliefs for effective teaching and learning.</li> <li>• Supporting statement must address the job description and person specification.</li> </ul>		<ul style="list-style-type: none"> <li>• DBS check</li> <li>• Application form</li> <li>• References</li> </ul>