

## LUNCHTIME SUPERVISORY ASSISTANT VACANCY

### St Oswald's Catholic Primary School

**Salary: BCCET Band 3 SCP 4 (£13.05ph)**

**Start Date: ASAP subject to pre-employment checks**

**Contract: 7.5 hours per week, term time only, permanent.**

**Shift pattern: 11.30am-1pm Monday-Friday**

**CEO: Mr T.B. Tapping**

**Headteacher: Mr D. Woodhouse**

'Creative staff provide a wide variety of enrichment opportunities, enabling pupils to reflect on the mission of the school and its role in the wider community. Staff create warm relationships with pupils and are committed to creating a joyful living place to be, where everyone is valued.' (S48 Diocesan Inspection, July 2025)

This post is a Lunchtime Supervisory Assistant post within the staffing structure at St Oswald's Catholic Primary School.

The post-holder's key accountabilities will be:

- To assist with monitoring pupils during lunchtime, both within the dining hall and on the outdoor yards/in classrooms during wet play.
- To ensure the happiness, well-being and safety of pupils at lunchtime, in line with the schools' policies and procedures
- To be an effective role model for pupils and build good relationships within the school.

All applicants will be required to complete an application form (CVs will not be accepted) and shortlisted applicants will be invited to attend a recruitment and selection process.

Application forms should be submitted to [tso\\_info@stoswaldsrc.co.uk](mailto:tso_info@stoswaldsrc.co.uk) by 12pm on Monday 2<sup>nd</sup> March 2026. Interviews are intended to take place during week commencing 9<sup>th</sup> March 2026.

*The position we are filling is exempt from the provisions of the Rehabilitation of Offenders Act and a satisfactory Enhanced DBS from the Disclosure and Barring Service is required as part of pre-employment checks. An online search will be completed for all shortlisted candidates.*

*Bishop Chadwick Catholic Education Trust is an equal opportunities employer, welcoming applications from all sections of the community. We are committed to safeguarding and promoting the welfare of young people and vulnerable adults and we expect staff and volunteers to share this commitment.*